

Getac OTS(Order Tracking System)

10-Feb-2022

Topics

- OTS URL
- Login
- Forget Password
- Inquiry
- Notification Emails

OTS URL

• URL

https://support.getac.com/Portal/Page/771



Login

- Login via email address and password
 - Enter email address and password, then click 'SUBMIT'



Forgot Password – for External Users

- Forgot your password
 - Enter your email address and click 'SUBMIT'



Simply enter your login email address above, and we'll send you a new password.

Inquiry

Purchase order number

Customer PO number indicated in Sales Order 'Customer PO' field.

Order Tracking number

 A unique number generated by OTS as format of YYMMDD + 3 sequence(ex. G190920020) will be sent to authorized users by email.



Information in OTS – Sales Order Initiation

- SKU ID : SKU ID or internal part number.
- QTY: Quantity of sales order line. In case of partial shipments, multiple lines will display after shipments.
- Estimated Ship Date: Factory estimated ship date.
- Actual Ship Date: Ex-factory date.
- Description :
 - SKU ID description
 - Internal part number description
 - "Customization item !!" for no SKU ID mapped.

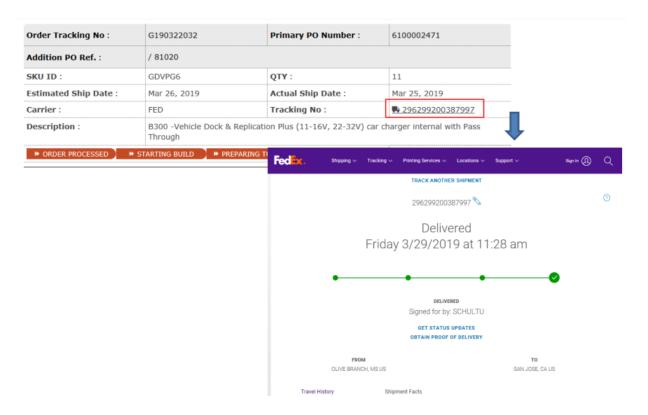
Order Tracking No :	G200120001	Primary PO Number :	100243/110011082	
Addition PO Ref. :	/			
SKU ID :	XJ6STFCNBDXL	QTY:	4	
Estimated Ship Date :	Mar 27, 2020	Actual Ship Date :	Mar 25, 2020	
Carrier :	By Air	Tracking No :		
Description :	X500G3, Intel Core i7-7820HQ vPro Processor 2.9GHz, 15.6" with DVD Super-Multi, Microsoft Windows 10 Pro x64 with 16GB RAM, 512GB SSD, Sunlight Readable LCD, FDNS KBD+EU power cord, Membrane Backlit KBD, Wifi+BT, , TPM2.0,			
→ ORDER PROCESSED → STA	RTING BUILD PREPARING TO SHIF	SHIPPED FROM FACTORY	⇔ 🤻	

Information in OTS – Sales Order Closed

- **Actual Ship Date**: Ex-factory date.
- **Carrier / Tracking No**: Click Tracking No of Carrier to hyperlink to respective website for online shipment tracking.
- **Status Bar:** Status of 'SHIPPED FROM FACTORY'
- Product information download: SN / IMEI / COA / MAC download

Order Tracking No :	G191121036	Primary PO Number :	26531420	
Addition PO Ref. :	0068 / 0068			
SKU ID:	OVBXXXXXAXX1	QTY:	1	
Estimated Ship Date :	Jan 10, 2020	Actual Ship Date :	Dec 30, 2019	
Carrier :	FED	Tracking No :	₱ 7772 2426 0600	
Description :				
→ ORDER PROCESSED →	STARTING BUILD → PREPARING TO SH	HIP ▶SHIPPED FROM FACTORY	±	
			SN/IMEI/COA/MAC	

Tracking No. Redirects to Carrier's website



Information in OTS – SN Information download

Product information: SN / IMEI / COA / MAC of product provided to download after shipment.

Icon: 📥

File Example:



Order Tracking No :	G191121036	Pr	rimary PO Number :	26531420
Addition PO Ref. :	0068 / 0068	-		
SKU ID :	OVBXXXXXAXX1	Q1	TY:	1
Estimated Ship Date :	Jan 10, 2020	Ac	ctual Ship Date :	Dec 30, 2019
Carrier :	FED	Tra	acking No :	<u>♣ 77772 2426 0600</u>
Description :		-		-
→ORDER PROCESSED	>STARTING BUILD	▶PREPARING TO SHIP	▶SHIPPED FROM FACTORY	흐
				SN/IMEI/COA/MAC

Information in OTS - Microsoft Autopilot required order download

Additional icon indicates Microsoft Autopilot required orders for associated product ID and Hardware ID download.

Icon: 🐉

File Example:



SKU ID :	FG21ZCKI1DHX	QTY:	7
Estimated Ship Date :	Nov 06, 2019	Actual Ship Date :	Oct 31, 2019
Carrier :	Others	Tracking No :	
Description :	F110G4, Intel Core i5-7200U Processor 2.5GHz, 11.6" With Webcam, Microsoft Windows 10 Pro x64 with 8GB RAM, 128GB SSD, Sunlight Readable LCD + TouchScreen + Hard Tip stylus, AC Adapter + EU & UK Power Cord, Rear Camera, WiFi + BT, Barcode Reader,		
→ ORDER PROCESSED → S [*]	ARTING BUILD PREPARING TO SHI	P ▶SHIPPED FROM FACTORY	₺

Notification Emails

- Notification mails send from OTS
 - Sales order initiation
 - Order shipped
- Customer information in notification mails
 - Customer name
 - Opportunity / quote

Notification Emails – Sales Order Initiation



Notification Emails – Order Shipped



